

Procurement regulations

Contract	Value of units in EUR	Procedure	Invitation	Authorisation
Supplies (Goods, materials)	up to 5.000	single quote	1 supplier of your choice	PC
	5.001-15.000	3 quotes	3 suppliers of your choice using the quotation form	PC, ED
	15.001-50.000	Negotiated Tender	3 suppliers of your choice using the Tender Format	ED, PC, Board
	50.001-300.000	Open Tender (local)	invitation to tender using local media	Board
	above 300.000	Open Tender (International)	invitation to tender using international media	Board
works (subcontractors for construction)	up to 15.000	single quote	1 provider of your choice	PC
	15.001-50.000	3 quotes	3 providers of your choice using their quotation form	PC, ED
	50.001-300.000	Negotiated Tender	3 providers of your choice using the Tender Format	ED, PC, Board
	300.001-1.000.000	Open Tender (local)	invitation to tender using local media	Board
	above 1.000.000	Open Tender (International)	invitation to tender using international media	Board
Services (Studies, Audits, Car Rentals)	up to 15.000	single quote	1 provider of your choice	PC
	15.001-50.000	3 quotes	3 providers of your choice using their quotation form	PC, ED
	50.001-100.000	Negotiated Tender	3 providers of your choice using the Tender Format	ED, PC, Board
	100.001-300.000	Open Tender (local)	invitation to tender using local media	Board
	above 300.000	Open Tender (International)	invitation to tender using international media	Board

Abbreviations: PC: Project coordinator, ED: Executive Director, Board: Board of NAK-karitativ

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